



Building and Neighborhood Services | 1100 37th Street, Evans, CO 80620
 (970) 475-1120 | www.evanscolorado.gov

Permit # _____

Commercial or Residential Addition/Remodel

Property Owner		Phone
Mailing Address		
Contractor - General	Business License #	Phone
Contractor Mailing Address		Email
Electrical	Address	Business License#
Plumbing	Address	Business License#

Job Site Address		Year Originally Built	
Subdivision	Filing	Lot	Block
Distance to Property Lines (closest structure, including decks and covered patios): N _____ E _____ S _____ W _____		Corner Lot? <input type="checkbox"/> Yes <input type="checkbox"/> No	Walkout Bsmt? <input type="checkbox"/> Yes <input type="checkbox"/> No

Type of Improvement <input type="checkbox"/> New Building <input type="checkbox"/> Addition <input type="checkbox"/> Remodel <input type="checkbox"/> Other _____ Type of Construction <input type="checkbox"/> Wood Frame <input type="checkbox"/> Structural Steel <input type="checkbox"/> Other _____	PROPOSED USE: <u>Commercial / Industrial</u> Business Name: _____ <input type="checkbox"/> New Building \$ _____ Construction Type: _____ Construction Group: _____ <input type="checkbox"/> Shell Only <input type="checkbox"/> Remodel / Addition <input type="checkbox"/> Tenant Finish \$ _____ Electrical Valuation: \$ _____	Office Use Only Valuation: \$ _____ Lot Square Feet: _____ Zoning: _____ Open Space: _____ Use: _____ Plot Plan: _____ To Engineer: _____ From Engineer: _____
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Estimated Value (Materials and labor) \$ _____ Type of Heat _____ Type of Mechanical _____ Type of Sewage Disposal <input type="checkbox"/> Public <input type="checkbox"/> Septic Water Supply: Tap Size _____ Supplier? _____	New Residential Structures <input type="checkbox"/> One Family <input type="checkbox"/> Duplex <input type="checkbox"/> Multi-Family # Units _____ <input type="checkbox"/> Hotel/Motel <input type="checkbox"/> Garage <input type="checkbox"/> Other _____ # Bedrooms _____ # Baths Full: _____ ¾: _____ ½: _____	Residential Master Plans New Master Plan Review? <input type="checkbox"/> Yes <input type="checkbox"/> No Same-As Plan Review? <input type="checkbox"/> Yes <input type="checkbox"/> No Miscellaneous: Number of stories _____ Building Height _____ Total Land Area _____ Parking Spaces _____	Square Footage (Must be completed by applicant prior to submittal): Main Floor: _____ Add. Floors: _____ UF Basement: _____ Fin. Basement: _____ Crawlspace: _____ Covered Porch: _____ Decks: _____ Garage: _____
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Other Information: Describe in detail the proposed use (or proposed business name & product), type of construction, dimension, square footage, and materials, etc. _____

Notice

The applicant, his agents and employees shall comply with all the rules, restrictions and requirements of the City and Building Codes governing location, construction, and erection of the above proposed work for which the permit is granted. The City or its agents are authorized to order the immediate cessation of construction at anytime a violation of the codes or regulations appears to have occurred. Violation of any of the applicable codes or regulations may result in the revocation of this permit.

Buildings MUST conform with plans, as submitted to the City. Any changes of plans or layout must be approved prior to the changes being made. Any change in the use or occupancy of the building or structure must be approved prior to proceeding with construction.

The applicant is required to call for inspections at various stages of the construction, and in accordance with the aforesaid requirement, the applicant shall give the building inspector not less than one working days' notice to perform such activities.

By my signature below, I acknowledge (1) that I am responsible for the payment of the plan review fee and the administrative review fee associated with this application regardless of whether I obtain the building permit or not, and regardless of any lapse in building permit approval; and (2) that before I am entitled to obtain a building permit for this property, I must pay any delinquent building permit fees associated with this property. Please see page 2 for additional notices regarding this building permit application.

Signature of Applicant	Date
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The items listed below shall be included in all new requests for building permit. Please initial in front of the item indicating that it is included in the submittal. **Only complete submittals will be reviewed.**
Current Adopted Code is 2018 IRC, IMC, IFGC, IPC, IFC; 2017 NEC, 2012 IECC

Initial of Applicant	Required Item	Initial of Staff
	Building Permit Application	
	<i>Electronic submittals are preferred</i>	
For Building review		
	Site Plans – If changing footprint of building or adding an accessory structure	
	Structural Drawings (floor framing & roof framing) –Structural documents bearing <i>an original seal and signature of an architect or engineer registered in the State of Colorado.</i>	
	Wall Brace Design – if applicable	
	Engineered Foundation –if applicable	
	Other - Include construction, utility, value of construction, description of work and subcontractor information.	
	All commercial submittals must be stamped and signed by a Colorado Registrant.	

INFORMATION AND CLARIFICATION OF THE BUILDING PERMIT APPLICATION FORM:

- Complete all the sections of the **BUILDING PERMIT APPLICATION** as they pertain to your project.
- Please provide a **TELEPHONE NUMBER** where you can be reached during the day during regular business hours.
- Provide a complete **JOB SITE ADDRESS** and/or **DIRECTIONS** to the site if the address is inadequate.
- **TOTAL LAND AREA** means the total square footage of the lot.
- **TOTAL VALUE OF IMPROVEMENTS** means the fair market value of the dollar amount you would pay a contractor for materials and labor, **regardless of whether or not you will be doing the work yourself.**
DESCRIBE the project you are working on in such detail that the reader can clearly understand your project without having the building plans in hand.
- **DISTANCE FROM LOT LINES** is not required if you do not need a “plot plan” as described above. If you do need a plot plan, complete this section and attach the plot plans to the application.
- **SIGN AND DATE** the application.

NOTICE

All buildings must conform with the adopted Building Codes and Evans Zoning regulations. Building permits are not transferable. Buildings must conform with plans, as submitted to the City. Any changes of plans or layout must be approved prior to the changes being made. **A FINAL INSPECTION** must be made within two (2) years of the date the permit was issued or a new permit must be obtained. **FOR INSPECTIONS CALL: City of Evans Inspection line: 970-475-2211.** Any change in the

use or occupancy of a building or structure must be approved prior to proceeding with construction. SAFEbuilt, Inc. and the City of Evans are not liable for workmanship. In the event construction is not started within 180 days of the issuance of the permit, then the permit is automatically void. If no work is performed for a period of 180 continuous days, this shall also cause the permit to be void. In order to verify progress of work, an inspection by SAFEbuilt, Inc. is required. Permits are not transferable. Fees on voided permits are non-refundable.

Once a permit is considered void, all fees paid for that permit are non-refundable. A new permit must be obtained to complete the original construction and full, current building permit fees must be paid prior to issuance.

If you have any questions concerning the building permit application, call the Building Department at **970 475-1120**. If you have questions about **BUILDING CODE RESTRICTIONS**, or **PROPER CONSTRUCTION PROCEDURE**, call SAFEbuilt, Inc. at **303-774-1388** before you begin.

YOU NEED A PLOT PLAN IF ANY OF THE FOLLOWING IS TRUE FOR YOUR PROJECT:

You are adding on to an existing structure. This means the addition of a room, garage, patio, deck, porch, etc. You are placing a new structure on the lot. This includes a storage shed, play house or detached garage.

You are removing an existing structure and replacing it with a new one. A plot plan is still required even if the new structure is to be placed exactly in the same position as the one removed.

CITY OF EVANS
BUILDING PERMIT PLOT PLAN COMPOSITION AND REQUIRED
INFORMATION

GENERAL

- Plot plans must be drawn to scale (typically 1" = 20') on letter or legal size paper. Ledger size (11" X17") is acceptable only for large lots that will not fit on legal size at 1"=20'. Submit 2 copies of the plot plan for single family and two family residential structures.
- Address, lot, block and subdivision on the plot plan as well as the building permit application.
- Street name(s) for all streets adjacent to the property.
- North arrow.
- Driveway location and width.
- Lot boundary dimensions.

PLANNING DEPARTMENT ITEMS

- Dimension the shortest distance from the structure to all property lines. Typically, property lines are not located at the sidewalk or street.
- Show all existing and proposed structures.
- Show, label and call out the width of all existing or proposed easements on the lot.
- All proposed porches, decks, patios, window wells, and cantilevers must be shown and labeled as such. Porches, decks and patios must be noted as "covered" or "uncovered."