



1100 37th Street – Evans, CO 80620

Phone: (970) 475-1170

Email: finals@evanscolorado.gov

**REQUEST FOR FINAL UTILITY BILLING FOR
WATER/SEWER/TRASH/STORM DRAINAGE**

Date of Closing: _____

Property Address: _____

Is this a short sale? No Yes

If yes, attach documentation indicating who will be responsible for final payment

Seller's Name: _____

Seller's **FORWARDING ADDRESS:** _____

Buyer's Name: _____

Buyer's Mailing Address (**for utility invoice**): _____

Buyer's **PHONE NUMBER:** _____

Title Company: _____ File #: _____

Person to Contact: _____

Phone Number: () _____ Email: _____

NOTE: If this is a HUD owned property, please indicate who will be paying the final bill.

3 DAY NOTICE IS REQUIRED FOR ALL METER READINGS

This will allow the Water Technicians to inspect the meter and radio to ensure the equipment is functioning properly.

REQUEST METER TO BE READ ON: _____
(insert date)

Readings are taken Monday through Friday, except holidays.
Please contact the City of Evans Utility Department at (970) 475-1170 with questions.

To be completed by the City of Evans:

ACCOUNT NUMBER: _____

FINAL AMOUNT DUE: _____

Date emailed: _____ Initials: _____