

**FLOOD PLAIN DEVELOPMENT PERMIT**



**APPLICATION**

PERMIT \_\_\_\_\_ DATE \_\_\_\_\_

OWNER \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

PROJECT LOCATION/DIRECTIONS \_\_\_\_\_

\_\_\_\_\_

**PROJECT DESCRIPTION**

\_\_\_\_\_ SINGLE FAMILY                      \_\_\_\_\_ NEW CONSTRUCTION                      \_\_\_\_\_ CHANNELIZATION

\_\_\_\_\_ MULTI-FAMILY                      \_\_\_\_\_ SUBSTANTIAL                      \_\_\_\_\_ FILL

RESIDENTIAL                      IMPROVEMENT (>50%)

\_\_\_\_\_ MANUFACTURED                      \_\_\_\_\_ IMPROVEMENT (<50%)                      \_\_\_\_\_ BRIDGE/CULVERT

(MOBILE) HOME

\_\_\_\_\_ NON-RESIDENTIAL                      \_\_\_\_\_ REHABILITATION                      \_\_\_\_\_ LEVEE

\_\_\_\_\_ OTHER – EXPLAIN \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**FLOOD HAZARD DATA**

WATERCOURSE NAME \_\_\_\_\_

THE PROJECT IS PROPOSED IN THE \_\_\_\_\_ FLOODWAY                      \_\_\_\_\_ FLOOD FRINGE

BASE (100 YR) FLOOD ELEVATION(S) AT THE PROJECT SITE \_\_\_\_\_

ELEVATION REQUIRED FOR THE LOWEST FLOOR                      \_\_\_\_\_ NGVD

FLOODPROOFING                      \_\_\_\_\_ NGVD

SOURCE DOCUMENTS: REPORTS/MAPS \_\_\_\_\_

\_\_\_\_\_

**PROPOSAL REVIEW CHECKLIST**

\_\_\_\_\_ Site development plans are complete and depict flood hazard data.

\_\_\_\_\_ Engineering data is provided for proposed map and floodway revisions.

\_\_\_\_\_ Floodway Certification and data document no increase in flood heights.

\_\_\_\_\_ Subdivision proposals minimize flood damage and protect utilities.

\_\_\_\_\_ Lowest floor elevations are above the base (100 yr) flood elevation.

\_\_\_\_\_ Manufactured (mobile) homes address elevation and anchoring requirements.

\_\_\_\_\_ A flood-proofing certificate certifies flood proofing designs.

\_\_\_\_\_ Other: \_\_\_\_\_  
\_\_\_\_\_

**PERMIT ACTION**

\_\_\_\_\_ **PERMIT APPROVED:** The information submitted for the proposed project was reviewed and is in compliance with approved flood plain management standards (site development plans are on file).

\_\_\_\_\_ **PERMIT DENIED:** The proposed project does not meet approved flood plain management standards (explanation is on file).

\_\_\_\_\_ **VARIANCE GRANTED:** A variance was granted from the base (100 yr) flood elevations established by FEMA consistent with variance requirements of NFIP regulations Part 60.6 (variance action documentation is on file).

\_\_\_\_\_  
Flood Plain Administrator’s Signature \_\_\_\_\_  
Date

Comments: \_\_\_\_\_

**COMPIANCE DOCUMENTATION**

\_\_\_\_\_ **MAP REVISION DATA:** Certified documentation by a registered professional engineer of as-built conditions for flood plain alterations were received and submitted to FEMA for flood insurance map revisions.

\_\_\_\_\_ **FILL CERTIFICATE:** A community official certified the elevation, compaction, slope and slope protection for all fill placed in the flood plain consistent with FNIP regulations Part 65.5 for map revisions.

\_\_\_\_\_ **ELEVATION AND FLOODPROOFING CERTIFICATES:** The as-built elevation of the buildings lowest floor was certified as \_\_\_\_\_ NGVD; or the building’s floodproofing level was certified as \_\_\_\_\_ NGVD; by a registered professional engineer or licensed surveyor and is on file.

**CERTIFICATE OF OCCUPANCY OR COMPLIANCE ISSUED ON** \_\_\_\_\_  
Date