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| Staff Use Only Permit Fee Paid (\$25): _____ Intake Date: _____ |
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**Fence Permit Application
Highway 85 Overlay District**

Property Owner Name: _____ Telephone: _____ Email: _____

Mailing Address: _____

Applicant Name (if different from owner): _____

Telephone: _____ Email: _____

Address: _____

Fence Contractor Name: _____ Telephone: _____ Email: _____

Property Address: _____

Project Name: _____ Zoning: _____

All fences shall comply with the requirements of Chapter 19.48 and 19.62 of the City of Evans Municipal Code and all applicable regulations and standards in the municipal code.

General Information

Is this a replacement fence? Please initial below

- Yes
- No

Is there a new fence? Please initial below

- Yes
- No

Valuation of work (materials and labor, excluding any new electrical work): \$_____

Does the fence meet the approved color palette designated in Section 19.62.170.B.4.? Please initial below

- Yes
- No

SUBMITTAL CHECKLIST

The following items are needed for a complete submittal and staff review of a fence permit. Incomplete applications will not be accepted

| Applicant Initial as Submitted | Submittal Requirements | City Staff Initial as Complete |
|--------------------------------|---|--------------------------------|
| | An electronic copy of all submitted documents | |
| | Permit Review Fee Paid \$25.00 | |
| | Permit Issuance Fee Paid \$ _____ (per building permit) | |
| | Cover letter stating overview of project | |
| | One photo showing the materials requested for the fence | |
| | Site Plan Map One copy of an overall site plan for the property, showing structures on the property, the dimensions of those structures, location and placement of the fence(s), property street frontage for ALL streets, and other pertinent information | |
| | Written bid from licensed contractor that includes materials information | |
| | Other: | |

I certify that to the best of my knowledge this Fence Permit Application meets all of the criteria listed above, that the contractor is licensed with the City of Evans and all the appropriate documentation has been submitted as requested:

Land Owner Signature

Date

Applicant/Contractor Signature

Date

For City Staff Use Only

Date Submitted:

Date Reviewed:

Reviewer Name: _____

Corrections Needed? ___ Yes ___ No

Date Returned as Incomplete to Applicant and Owner:

Date Accepted as Complete:

Date Approved/Comments:

Formal comments will be found in the L:drive under Community Development/Fence Permits/ (name of application)